

3<sup>rd</sup> December 2019

Dear Parents

### **New Online Payment System**

Our conversion to a cashless environment has been extremely successful and we would like to thank everyone for accepting and making this change possible. From listening to feedback, the main problem so far has been that parents have been unable to check their balances for school meals and the Breakfast and St Bots Clubs, resulting in payment chaser letters being received. We have therefore decided to change to a different payment system, which we hope will offer a much better service to our parents. From 6<sup>th</sup> January 2020, all school payments will be made using ParentPay.

Among the many benefits of changing to ParentPay:

- Full payment histories and statements will be available to you online at anytime
- Parents can choose to be alerted when their balances are low via email and/or SMS text

We will be sending you account activation details within the next few weeks; just follow the instructions in the letter to get started with ParentPay.

If you would like to find out more about ParentPay, please visit:

<https://www.parentpay.com/parents/>

Yours sincerely



Mrs A Chitty  
Head Teacher