

ST BOTOLPH'S C OF E PRIMARY SCHOOL

19th May 2020

Dear Parents/Carers of Keyworker Children and Vulnerable Children in Years 2, 3, 4, and 5.

School Reopening Arrangements

As you will know, schools will reopen for children in YR, Y1 and Y6 from Monday 1st June, dependent on the five key tests set by the government.

The Government has recognised that children find it very difficult to socially distance and have therefore put in place the following measures:

- Avoid anyone with symptoms
- Frequent hand cleaning and good respiratory hygiene practices
- Regular cleaning
- Minimise contact and mixing

Based upon this, we have organised the following provision for your children at St Botolph's:

Morning Drop-Off

- Parents to bring children onto the KS1 playground via the main pedestrian gate and wait with their child on the new crosses which have been painted on the ground.
- Staff will come out and collect children.
- If your child is reluctant to come into school, one of their staff will offer to hold their hand and encourage them in. Once inside, both staff and children will wash their hands. Staff will respect the 2 metre social distancing guidelines with parents.
- Parents to leave the site via the new pedestrian gate (which will be signposted).
- One parent/carer per child only.
- Drop off times will be staggered - 'hub' children will need to arrive school at 8:30am. If you have another child in Year R, 1 or 6 they may also be dropped off at 8.30am

Teaching/Classrooms

- The provision will be different from what we have all got used to. The children will be in a classroom but will continue to access their online work, as well as complete activities organised by the staff
- Children will be grouped into "*bubbles*" of no more than 15 pupils.
- Each *bubble* will be led by a teacher or HLTA and have a TA. These staff will remain with the children for the entire time. The overriding principle here is for consistent adults, with no mixing between groups.
- Classrooms will be de-cluttered and cleared of all soft furnishings to allow for improved cleaning.
- Desks will be spaced apart as far as is practically possible.
- Regular hand washing routines will be established within the class setting, with hand sanitiser provided.

- Children are encouraged to bring in their own pencil case, which they will leave in school, or will be provided with their own school equipment for personal use.
- Book bags and reading books should not be brought to school; equipment should not go back and forth between school and home.
- Children will need a PE kit, which will be left in school.
- Where possible school uniform should be worn. If children have outgrown their uniform, they may substitute trousers with plain coloured jogging bottoms or leggings and school jumpers with a plain coloured top. Inappropriate clothing for school will not be allowed.

Playtime/Lunchtime

- Playtime and lunchtime will be staggered, with allocated areas in the outdoor area for each *bubble* and an allocated slot to eat lunch; the principle is that the 'bubbles' should not mix at all.
- School dinners will no longer be provided free of charge, unless your child is in Year 2 (where they are entitled to the Universal Infant Free School Meal scheme) or is receipt of free school meals. If you would like your child to have a school dinner, these should be paid for via ParentPay as usual.
- Each *bubble* will be provided with their own outdoor play equipment.

End of School Day

- At the end of the day, parents should wait on the crosses on the KS1 playground.
- Staff will bring the children to the playground.
- We ask that you leave the school playground via the 'new' pedestrian gate with your child.
- The school day will end at 3.05pm for 'hub' children.
- If you have another child in Year R, 1 or 6 they will also be collected at 3.05pm.

Parent Communication

- Parents will not be allowed to enter the school and should only use the KS1 playground, complying with the social distancing requirements.
- Any communication will be via email or telephone.
- If face to face contact is necessary, it will be by appointment only, with one parent only, with strict social distancing measures adhered to.

Please note, to ensure the consistency of *bubble* groups, children using the hub provision may be required to attend school every day from 1st June.

Kind regards

Mrs A Chitty
Head Teacher