



ST BOTOLPH'S C OF E PRIMARY SCHOOL



BREAKFAST CLUB

Aims of Breakfast Club

We provide good quality childcare for the children of St Botolph's School aged between 4 and 11. We aim to provide a nutritious and filling breakfast which will prepare your child for the school day. We are committed to providing equal opportunities for play and participation and we will ensure that your child(ren) have a safe and happy time at Breakfast Club.

We encourage children to use Breakfast Club as a social opportunity and at the same time to learn about the benefits of healthy eating. We all sit around the breakfast table until we have finished eating, then quiet play or activities are chosen. We encourage children to eat and drink something and provide healthy food such as cereals and toast and various spreads.

Opening Times

Breakfast Club is held in our lovely Studio building and is open every weekday during term time, excluding Staff Development Days, from 7.30am to 8.30am. Your children can be dropped off at any time between these times but **breakfast will only be served until 8.15am.**

There is no need to pre-book but **a registration form needs to be completed before first attendance at the club.**

Cost

Breakfast Club has a fixed cost of £4.00 per child, or £3.50 each for siblings who attend together. This cost includes a breakfast of toast, cereals, milk or juice. The cost does not change depending on the time your child arrives. Payment is required in advance or on the day of attendance. Payment must be made online via your child's Arbor account. We will not offer credit and we reserve the right to refuse further bookings if the full fee is not paid.

Information Sheet

Please fill in this form with as much detail as possible.

General

- We have some general terms and conditions that you must read.
- We are always open to new ideas and suggestions or thoughts regarding Breakfast Club and we do appreciate your feedback. Likewise, if you have any problems or questions regarding Breakfast Club, please do come and speak to us.
- We offer a range of activities, mainly quiet ones. This is because it is early and we aim to let the children go into school in a calm manner!

Contact Details:

Kim Barton, Office Manager

Tel: 01474 365737

Email: office@st-botolphs.kent.sch.uk

BREAKFAST CLUB

TERMS AND CONDITIONS

Welcome to St Botolph's C of E Primary School Breakfast Club!
Please take time to read these Terms and Conditions, as they will help with the smooth running of the club.

1. Charges

The cost of a place is £4.00 per child per day, or £3.50 each for siblings who attend together. This cost includes breakfast and activities. **Please note that breakfast is only served until 8.15am.** There is no reduction in cost for late arrivals. You may pay per session, weekly or termly and payments must be made online via your child's Arbor account. Should you no longer require a place you have booked and paid for, you will be eligible for a refund if you give at least 24 hours' notice.

2. After Breakfast Club

Reception children will be taken to their classrooms by a member of the Breakfast Club. Year 1 children and upwards will make their own way to their classes.

3. Behaviour

Behaviour by any person 'on site' considered to be unacceptable and inappropriate will not be tolerated. Respect for, and proper use of, all property, equipment and the premises is essential and must be maintained by all persons (adult or child) at all times.

4. Confidentiality

All information exchanged by any person involved with the club will be kept confidential.

The success of the club depends on co-operation and sharing between all those involved. Parents should address any comments they wish to make to Kim Barton or one of the Breakfast Club Leaders.

BREAKFAST CLUB CHILD INFORMATION SHEET

A separate form is to be completed for each child.

Child's Name: Class:

Contact in case of emergency:

Telephone:

Please give details of any allergies, illness, special needs, dietary restrictions etc:

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Please give details of the doctor and surgery that your child is registered with:

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Telephone:

If medication is to be given during Breakfast Club an additional consent form will need to be completed.

In an emergency, when a parent's attendance cannot be immediate, it may be necessary to obtain treatment for a child from a doctor or the casualty department of a hospital. We would ask that you give your consent below in the unlikely event of this occurring.

In the event of sudden illness or accident affecting my child, if recommended by a doctor, I agree to emergency treatment, including any operative treatment and/or administration of a general anaesthetic, to be given to my child

Signed:

Relationship to Child:

Date:

CONTRACT OF AGREEMENT

I have read the Breakfast Club Terms and Conditions and agree to adhere to them.

Parent's/Carer's Name:

Signed:

Date: